

**FEBRUARY 5 – MEETING 6  
VOLUME 27**

The Ross County Board of Commissioners met on this day, February 5, 2024, in regular session.

Commissioner Dwight Garrett called the meeting to order at 9:00 a.m., with Commissioners James E. Lowe and Jack A. Everson, in attendance.

Commissioner Garrett led the Pledge of Allegiance.

**MINUTES APPROVED**

Mr. Lowe moved, Mr. Everson seconded, the minutes of the January 29, 2024, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Lowe moved, Mr. Everson seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	PAY TO NAME	TOTAL VALUE				
Adult Probation	Lunch for training 01/11/2024	Jeff Coakley	12.87	Juvenile Court	GRANT ADMIN	Amazon Capital Services	180.75
Auditor	Utilities	American Electric Power	4905.26	Juvenile Court	ZANE TRACE BE HERE	Zane Trace Local School District	1861.86
Auditor	reimb for submission of ACA	Jaluv Hoop	1415.43	Juvenile Court	Juvenile Misc. Other	Globe Furniture	760
Auditor	reimb for submission of ACA	Jaluv Hoop	14.95	Juvenile Court	Juvenile - Office Supplies	Glacier Mountain Bottled Water	13.5
Auditor	Operating Expenses	Ross County Humane Society	10000	Juvenile Court	Juvenile - Mileage Reimburse	Government Forms and Supplies	36.85
Auditor	ATTORNEY FEES-CRT 1 & 2	Clark, John K. Jr.	1350	Juvenile Court	Juvenile Misc. Other	SHANNA HAYBRON	293.28
Auditor	ATTORNEY FEES-CRT 1 & 2	Clark, John K. Jr.	862.5	Juvenile Court	'Water Account#014055	Glacier Mountain Bottled Water	22.25
Auditor	ATTORNEY FEES- PROBATE	Benson, Melinda J	375	Juvenile Court	Shanna Haybron Mileage/Travel	SHANNA HAYBRON	146.64
Auditor	ATTORNEY FEES-CRT 1 & 2	Christopher Bazeley	935.28	Planning Commission	Other Expenses	James Devon Shoemaker	195
Auditor	google cloud- G Suite	Google, Inc.	2085.23	Planning Commission	Supplies	Quill Corporation	164.79
Auditor	Utilities	Columbia Gas of Ohio, Inc.	2002.27	Probate Court	Probate - Misc. Other	Ohio Association of Probate Judges	125
Board of Elections	Storage shelves	Office City Express	374.28	Probate Court	Indigent Guardian Attorney Fees	Cutright, James K.	200
Board of Elections	Ballot Stock	Election Systems & Software, Inc	2812.09	Probate Court	Ross County Archives	Southern Ohio Shredding LLC	479.31
Board of Elections	Office Supplies/frames	Jessica Smith	105.05	Probate Court	Probate - Office Supplies	Office City Express	18.4
Board of Elections	Office Supplies/frames	Jessica Smith	35.37	Probate Court	Probate - Misc. Other	Ohio Association of Probate Judges	350
Building Department	PY 2021 CDBG Projects	BJ's Electric Inc	9418.54	Probate Court	Probate - Misc. Other	Globe Furniture	560
Building Department	Supplies	Quill Corporation	408.3	Probate Court	Probate - Office Supplies	Government Forms and Supplies	1547.47
Building Department	Supplies	Quill Corporation	22.58	Probate Court	Reimb. Brandy McCord for ACA	BRANDY MCCORD	146
Building Department	Travel Expenses Fuel For Court	Wex Bank	305.8	Recorder	Other	Ohio Recorders' Association	2616.32
Commissioners	Misc. Supplies Jail	Worly Plumbing Supply, Inc.	306.83	Recorder	Other	Amanda Poling	15
Commissioners	Repair CH door	Fulty's Glass & Door, LLC	3571.43	Ross County Court System	Lunch for Training 01/11/2024	Casey Dates	15.27
Commissioners	UHS billing software	Ohio Software Services	1940	Ross County Court System	2024 Membership Dues for OH	Ohio State Bar Association	330
Commissioners	Property Tax	Ross County Treasurer	998.98	Ross County Court System	Highlighters, Batteries, Ptouch	Amazon Capital Services	98.22
Commissioners	Electric 475 Western Ave	American Electric Power	33.84	Ross County Court System	prograd partition for ford exp	B & C Communications	1846
Commissioners	Electric 536 Woodview, 2023	American Electric Power	966.2	Ross County Court System	Business Internet 01/25/2023-	Charter Communications Holdi	134.98
Commissioners	Premiums	Ross Co. Agricultural Society	3500	Ross County Court System	Contract pymt-01/09-02/09/2	US Bank Equipment Finance	847.27
Commissioners	Fair/Debt	Ross Co. Agricultural Society	37500	Ross County Court System	2024 OACA Membership Fees	Ohio Association for Court Ad	150
Commissioners	Ag Society Grants	Ross Co. Agricultural Society	12500	Sheriff	travel 2023-RO-ETF-R575	David Weber	40.99
Commissioners	Gas 473 Western Ave.	Columbia Gas of Ohio, Inc	2208.52	Sheriff	travel 2023-RO-ETF-R575	Jason Gannon	57.49
Commissioners	Gas 33 W. Main LCNB	Columbia Gas of Ohio, Inc	1294.54	Sheriff	other expenses	Chillicothe-Ross Chamber of C	10
Commissioners	Misc. Supplies Jail	State Electric Supply, Inc.	281.2	Sheriff	other expenses	Central Center Hardware	5.98
Commissioners	Fuel for Vehicles	Wex Bank	646.76	Sheriff	Contract Services	Modern Office Methods, Inc.	333.9
Commissioners	Re-Entry Coalition Allocation	Ross County Reentry Coalition	35000	Sheriff	Contract Services	Modern Office Methods, Inc.	111.3
Commissioners	Note Cards Everson	Printex Printing	71	Sheriff	Other Expenses	Modern Office Methods, Inc.	55.65
Commissioners	EDASO Investment	Economic Development Allianc	25000	Sheriff	other expenses	Tim's Tires & Accessories	826.7
Commissioners	UHS Annual Sewage Sludge Fe	Treasurer, State of Ohio	100	Sheriff	other expenses	Jennifer Stabler	532.3
Commissioners	Uniform Tees	Sports Plus	202.6	Sheriff	Medical Services	Adena Health Systems	14.07
Common Pleas Court #1	transcript 23CR118 state vs D	Henkle, Haley A.	219.6	Sheriff	other expenses	Galls, LLC	937.67
Common Pleas Court #1	transcript state vs william woo	Henkle, Haley A.	85.4	Sheriff	medical services	Adena Health System	337.01
Common Pleas Court #2	other expenses	The Water Express	40.25	Sheriff	other expenses	SWATMOD LLC	3380
Dog Warden	gas	Wex Bank	639.87	Sheriff	other expenses	Superior Uniform Sales, Inc	159.49
Engineer	Eq. Parts & Repairs	Ace Truck Body, Inc.	2023	Sheriff	Medical Services	Adena Health System	18.61
Engineer	Eq. Parts & Repairs	Airgas Great Lakes	362.6	Sheriff	Medical Services	Emergency Professional Servic	94.23
Engineer	Uniforms	Cintas Corporation # 530	382.37	Sheriff	Utilities	American Electric Power	472.97
Engineer	Road Materials, diesel, gas & c	Lightle Enterprises of Ohio LLC	255	Sheriff	other expenses	Amazon Capital Services	138.64
Engineer	Road Materials, diesel, gas & c	Main & High Shortstop	280	Sheriff	jail food contract	Trinity Services Group	5808.73
Engineer	Annual Software Maintenance	Mastermind Systems, LLC	1475	Sheriff	Utilities	South Central Power Company	31
Engineer	Eq. Parts, repairs, etc.	John Deere Financial	3123.29	Sheriff	other expenses	Davis Tire of Chillicothe	486.1
Engineer	Eq. Parts & Repairs	The Chas E. Phipps Company	996.16	Sheriff	Utilities	Columbia Gas of Ohio, Inc.	3452.91
Engineer	Road Materials, diesel, gas & c	Quick 1 Stop	200.03	Sheriff	Other Expenses	William Cox	39.59
Engineer	Stoney Creek Bridge Plans	Resource International, Inc.	3000	Sheriff	Other Expenses	Jon Dick	26.7
Engineer	Eq. Parts & Repairs	Riffle & Son Machine Works	575	Sheriff	Supplies	Office City Express	5.53
Engineer	Eq. Parts & Repairs	Recertification Specialists LLC	345	Sheriff	costs of supplies	Office City Express	30.45
Engineer	Contract projects	Ross Auto Parts	106.27	Sheriff	Supplies	Office City Express	50.69
Engineer	Road Materials, diesel, gas & c	Rozelle Creek Market	100	Sheriff	medical services	Adena Medical Group, LLC	49.49
Engineer	Cell Phones	T-Mobile USA Inc	241.66	Sheriff	costs of equipment	OPI Industrial Training Program	1342.97
Engineer	Eq. Parts & Repairs	Value Added Business Services	105.25	Sheriff	Utilities	AT&T Mobility	2369.32
Engineer	P.O. Box & Stamps	US Postal Service	12	Veterans Service Commission	supplies	Amazon Capital Services	383.42
Engineer	Eq. Parts & Repairs	Advanced Hydraulics and Hose	297.26	Veterans Service Commission	Relief-Rent Assistance Aaron V	Imogen Overly	500
Engineer	Eq. Parts & Repairs	Central Center Hardware	16.44	Veterans Service Commission	Groceries & Supplies	Save-A-Lot	5270.06
Engineer	Contract projects	Hupp Electrical Service LLC	1050	Veterans Service Commission	contract driver	Ed Secret	171.88
Engineer	Road Materials	Melvin Stone Co.	3597.15	Veterans Service Commission	contract driver	Price, Harold S.	508.76
Engineer	Road Materials	Melvin Stone Co.	16935.25	Veterans Service Commission	contract driver	Sewards, Randy A.	577.87
Engineer	Eq. Parts, repairs, etc.	Ohio Machinery Co	1722.53	Veterans Service Commission	telephone	First Communications, LLC	4.11
Juvenile Court	CASA Misc. Other	Ohio Casa/Gal Association	300				
Juvenile Court	OHMAS CONTRACT	King, Kristen	690				
Juvenile Court	GRANT ADMIN	Amazon Capital Services	335.97				
							<b>\$251,905.00</b>

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**THEN & NOW CERTIFICATES APPROVED**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 2 thru February 5, 2024, in the amount of \$35,447.14 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**APPROPRIATION OF FUNDS**

Mr. Everson moved, Mr. Lowe seconded, \$156,061.00 be appropriated from General Fund into account codes 100-21-00-7108 Jodi Thomas (\$900.00), account code 100-21-00-7151 Forensic Supplies (\$150.00), account code 100-21-00-7152 Uniforms (\$315.00), account code 100-21-00-7200 Equipment (\$72.00), account code 100-21-00-7550 Other Expenses (4374.00), account code 100-21-00-7551 Toxicology (\$48,000.00), account code 100-21-00-7555 Autopsies (\$97,450.00) and account code 100-21-00-7556 Livery (\$8,800.00), per a request of February 5, 2024 from Ross County Coroner.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ASSET DISPOSAL**

Mr. Everson moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal form submitted by the Ross County Sheriff for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/ SERIAL	METHOD OF DISPOSAL
2	Sig Sauer P320 9mm guns	58J180721, 58H279199	Bought back by retiring officers

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on February 5, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance.

**RESOLUTION 004-24**

**RELEASING PERFORMANCE BOND FOR THE 49.9 WATT SOLAR FACILITY IN ROSS COUNTY ST. RT. 104**

**WHEREAS**, the developer of the site known as St. Rt. 159, Ross County had posted with the County Commissioners a performance bond in the amount of \$350,000.00; and

**WHEREAS**, the developer has requested a release of said Performance Bond; and

**WHEREAS**, the County Engineer, Charlie Ortman, as set forth in his email of January 5, 2024 indicates that he has inspected the roads at the referenced site and recommends that the performance bond totaling \$350,000.00 be released; and

**WHEREAS**, the Ross County Commissioner agrees with said recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Ross County Board of Commissioners of State of Ohio, that the Performance Bond be released.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on February 5, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance.

**RESOLUTION 005-24**

**HEALTHY AGING GRANT**

**WHEREAS** the Ross County Board of Commissioners received the Healthy Aging Grant in the amount of \$307,205.00, and

**WHEREAS** the Board of Commissioners have designated Ross County Committee for the Elderly to administer the Healthy Aging Grant, and

**THEREFORE**, the Ross County Auditor prepared a request for appropriation of funds into account code 234-01-50-7103 Contract Services Senior Citizens, and

**RESOLVED**, the Ross County Committee for the Elderly will be able to disperse the funds to the designated recipients and submit reports to the Ohio Department of Aging Healthy Aging Grants.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on February 5, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance.

**RESOLUTION 006-24**

**BUDGET STABILIZATION FUND**

**WHEREAS**, The Ohio Revised Code 5705.13 allows for reserve balance accounts to be established, and

**WHEREAS**, The Ross County Board of Commissioners have determined the establishment of such fund is essential to stabilize the general fund budget against cyclical changes in revenue and expenditures in accordance of Ohio Revised Code 5705.13 (A)(1), and

**WHEREAS**, The amount of money to be reserved in the fund in any fiscal year shall not exceed five percent (5%) of the revenue credited in the preceding year to the general fund, and

**WHEREAS**, Subject to Ohio Revised Code 5705.29, division (G), any reserve balance in an account established under division (A)(1) of Ohio Revised Code 5705.13 shall not be considered part of the unencumbered balance or revenue, and

**WHEREAS**, The Ross County Board of Commissioners request the Ross County Auditor to establish a non-general fund to stabilize the general fund in accordance with Ohio Revised Code 5705.13 (A)(1).

**NOW, THEREFORE, BE IT RESOLVED** that the Ross County Board of Commissioners hereby authorize the Ross County Auditor to create a non-general fund to stabilize the general fund against cyclical changes in revenue and expenditures in accordance of Ohio Revised Code 5705.13 (A)(1). The reserve amount of money shall not exceed five percent (5%) of the revenue credited to the general fund in the preceding fiscal year and shall not be considered part of the unencumbered balance or revenue for the general fund.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**JOINT BOARD OF COUNTY COMMISSIONERS FOR THE SOUTH CENTRAL OHIO REGIONAL DETENTION CENTER APPOINTMENT**

Mr. Everson moved, Mr. Lowe seconded, to re-appoint Mr. Donald E. Darby for a five (5) year term upon the recommendation and approval of the Juvenile Court Judge, J. Jeffrey Benson.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**SOUTH CENTRAL OHO REGIONAL JUVENILE DETENTION CENTER**

Mr. Lowe moved, Mr. Everson seconded, to approve the invoice from the South Central Ohio Juvenile Detention Center for services rendered for the month of January, 2024 for the amount of \$69,156.40.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**ROSS COUNTY SHOEMAKER AIRPORT LEASE AGREEMENT**

Mr. Everson moved, Mr. Lowe seconded, to enter into a lease agreement for Hangar14 with Jubal Davis effective February 5, 2024 at \$135.00 monthly.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**ROSS COUNTY SHOEMAKER AIRPORT LEASE AGREEMENT**

Mr. Lowe moved, Mr. Everson seconded, to enter into a lease agreement for Hangar 36 with Thomas Partin effective February 5, 2024 at \$135.00 monthly.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**ROSS COUNTY SHOEMAKER AIRPORT LEASE AGREEMENT**

Mr. Everson moved, Mr. Lowe seconded, to enter into a lease agreement for Hangar37 with Charles Hawkins effective February 5, 2024 at \$135.00 monthly.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**WATER POLLUTION CONTROL LOAN FUND PAYMENT REQUEST**

Mr. Lowe moved, Mr. Everson seconded, to approve a payment from the WPCLF for design of three septic systems, 1062 Hartwood Road, Chillicothe, 888 George Hollow Road, Waverly, and 1066 St. Rt. 138 Greenfield, at a total cost of \$7,500.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**CHILLICOTHE TELEPHONE COMPANY HORIZON**

Mr. Everson moved, Mr. Lowe seconded, Commissioner Garrett be authorized to sign a change order from Chillicothe Telephone Company Horizon, for the point to point connection between the service center and the courthouse, to upgrade the speed for \$480 monthly.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

The following proclamation was passed at the regular meeting of the Ross County Board of Commissioners on February 5, 2024, with Dwight A. Garrett, James E. Lowe, and Jack A. Everson in attendance.

**DISABILITY AWARENESS MONTH 2024**

**WHEREAS:** The disability experience is a natural part of life and is valued as a part of our rich diversity.

**WHEREAS:** Disability is a social construct. The ‘problem’ is not the medical condition that resides within the individual, but the ‘problem’ is that society does not create welcoming, supporting environments/policies/systems for all.

**WHEREAS:** The most effective way to increase awareness is through everyone’s openness to learn and acknowledge that there are systemic barriers that reduce the likelihood of those with disabilities enjoying equitable experiences and living independent, productive lives within their communities.

**WHEREAS:** Equitable experiences and full inclusion is a matter of social justice. Consequently, creating equitable inclusive environments is a shared responsibility of everyone.

**WHEREAS:** Policies must be developed, attitudes shaped, and equitable experiences be offered to all individuals; including those with developmental disabilities.

**WHEREAS:** Awareness must be raised that segregated institutions, services, and processes are not only more costly, financially, to our society; but are also more costly to those with disabilities who desire to live independent, productive lives. It is further costly to our communities, because society misses out on the rich talents and experiences those with disabilities have to offer their communities.

**WHEREAS:** Citizens should do all in their power to:

- Recognize the value and intersectionality of the disability experience in our lives and the valued role it has in our rich diversity.
- Recognize the barriers presented to those with disabilities.
- Create ways to include everyone; especially those with developmental disabilities, to be fully included in all aspects of life.
- Understand the losses (financial, spiritual, human rights, contributions to community, and otherwise) when our communities segregate and create barriers for those with disabilities.

**NOW THEREFORE;** The Ross County Board of Commissioners, do hereby proclaim March 2024 as

**DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

and galvanize efforts that will lead our communities and policy makers to create real systems change so people with developmental disabilities will enjoy equitable, inclusive lives.

**IN WITNESS WHEREOF,** the Ross County Board of Commissioners have hereunto set our hand and caused our seal this 5 day of February, in the year of our Lord, two thousand and twenty four.

**DYNOTEC STEEL PLATE INSTALLATION TO EXTERIOR CELL WALLS**

Mr. Lowe moved, Mr. Everson seconded, Commissioner Garrett be authorized to sign on the Commissioners behalf the contract with Dynotec for Steel Plate Installation on Exterior Walls of the Ross County Jail at a total construction cost of \$1,500,000.00.

On call of the roll, the vote was: Mr. Everson, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

**REVISED CHANGE ORDER 075**

Mr. Everson moved, Mr. Lowe seconded, Commissioner Garrett be authorized to sign on the Commissioners behalf Revised Change Order 075 for General Construction for Improvements to the Ross County LEC. The contract sum will be decreased by the change order in the amount of negative \$134,602.52 bringing the sum of the contract to \$9,587,835.88.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Everson, yes; Mr. Garrett, yes. Motion carried.

**OTHER BUSINESS**

**Commissioners Staff Meeting was held**

**Mr. Tony Moody** talked about the Ross County Shoemaker Airport. He would like to see more aeronautical activities take place at the airport, most specifically a flying school.

Mr. Greg Wilkett, Tim Poe and Ms. Shawn Jordan from Fluor BWXT updated the Commissioners on the cleanup in Piketon and the donation of \$130,000.00 they gave for the Preservation Hall project.

**ADJOURN**

Mr. Dwight A. Garrett, President, adjourned the regular meeting of February 5, 2024, at 12:06 a.m.

Board of Commissioners of Ross County, Ohio

  
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Dwight A. Garrett, President

  
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James E. Lowe, Vice President

  
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Jack A. Everson, Commissioner